

Why Do I Need To Complete This Form?

- Because you are switching to a new school, your SEVIS record must follow you. This is called an “immigration transfer” and will allow a new I-20 (or DS-2019) to be issued by the University of New Mexico (UNM) with the same SEVIS number.
- Be sure that you will attend UNM before completing this form and speaking with your current International Advisor.

How Do I Begin an Immigration Transfer?

- Determine the last date you will be engaged in work and study at your current school.
- Bring your UNM admission letter to your current International Advisor and ask her to transfer your SEVIS record to UNM. You will need to provide a specific “transfer out” (“SEVIS release”) date.
 - UNM can only issue your I-20 (or DS-2019) after the date indicated on the form.
 - Should your release date be two weeks or less before the UNM international student orientation, plan to pick up your new I-20 (or DS-2019) at UNM.
- Once completed, please send this form to UNM at goglobal@unm.edu.
- **Important:** If you violated the terms of your immigration status you need to speak to an International Advisor about your situation. If you cannot speak with your current international advisor call (505) 277-4032 to speak with a GEO International Advisor.

What Do I Do After The Entire Form Is Complete and Sent To UNM?

- Once your SEVIS release date passes, UNM will issue your I-20 (or DS-2019) within one week.
- If you do not plan on leaving the U.S. before beginning study at UNM:
 - Please come to the Global Education Office upon arrival. (UNM has 15 days from the start of your UNM program to complete the transfer and report your arrival in the Department of Homeland Security System.) Bring copies of your previous I-20’s (or DS-2019’s), I-94 and passport to complete the transfer process
- If you plan on leaving the U.S. before beginning study at UNM:
 - You will need to have your new I-20 (or DS-2019) to re-enter the U.S.
 - Transferring your record as soon as possible will help to make sure that you have your I-20 before you plan to enter the U.S.
 - Check the expiration date on your visa
 - If this date will not pass before you will enter the U.S., you can enter the U.S. without applying for a new visa. (It does not matter that your visa states the name of your previous school.)
 - If this date will pass before your will enter the U.S., you must apply for a new F1 visa at a U.S. embassy or consulate abroad before you re-enter the U.S. Note: Canadian citizens are not required to have a visa
 - Please come to the Global Education Office upon arrival. (UNM has 15 days from the start of your UNM program to complete the transfer and report your arrival in the Department of Homeland Security System. Bring copies of your previous I-20’s (or DS-2019’s), I-94, and passport.

Questions? Contact us at goglobal@unm.edu or (505) 277-5829.

We look forward to seeing you on campus soon!

Immigration/SEVIS Transfer Form

To The Student: Please read the reverse side thoroughly and complete Section 1 of this form. Then, provide this form and your University New Mexico admission letter to your international advisor at your current institution. He/She will complete Section 2 of this form.

To the DSO/International Advisor: Please update the student's SEVIS record with a release date. Then, please complete Section 2 of this form and send it along with a copy of the student's I-20 (or DS-2019) and I-94 to Global Education Office at goglobal@unm.edu.

Section 1: To be completed by the Student

Student's Name:		Family Name(s):			Given Name(s):		
Date of Birth:	Month:	Day:	Year:				
Current U.S. Institution (School):							
U.S. Mailing Address:		Street				Apt. Number	
City				State		Zip Code	
Phone Number: ()			Email Address:				
To receive my I-20 (or DS-2019, I will:		<input type="checkbox"/> Pick Up It at UNM		<input type="checkbox"/> Receive it at My U.S. Mailing Address as listed above		<input type="checkbox"/> Receive It at My Permanent Foreign Address (Instructions will be sent to set shipping through eShip Global at your expense.)	
I will attend this UNM campus:		<input type="checkbox"/> Albuquerque SEVIS Campus Code: ELP214F00205000	<input type="checkbox"/> Gallup SEVIS Campus Code: ELP214F00205001	<input type="checkbox"/> Los Alamos SEVIS Campus Code: ELP214F00205002	<input type="checkbox"/> Taos SEVIS Campus Code: ELP214F00205003	<input type="checkbox"/> Valencia SEVIS Campus Code: ELP214F00205004	
I hereby request the Designated School Official (DSO) to release my record and provide my information to the University of New Mexico.							
Student's signature							

Section 2: To be completed by the International Student Advisor or DSO/ARO

SEVIS Release Date:		SEVIS ID Number:	
Current program or OPT end date (MM/DD/YYYY)			
Last Date of Attendance: (MM/DD/YYYY)		I-20/DS-2019 Expiration Date: (MM/DD/YYYY)	
		(Please include program # for DS-2019; UNM program # P-1-01853)	
To the best of your knowledge, was the student in status while attending your institution?			<input type="checkbox"/> Yes <input type="checkbox"/> No
If not, has the student applied for reinstatement?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Did your institution issue the original I-20 or DS-2019?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Would this student be allowed to continue to attend your institution if he/she so desired?			<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, why not?		Please list any periods of authorized leave: F1 OPT: <input type="checkbox"/> Full-time (____ months) <input type="checkbox"/> Part-time (____ months) F1 CPT: <input type="checkbox"/> Full-time (____ months) <input type="checkbox"/> Part-time (____ months) J1 Academic: <input type="checkbox"/> # of months ____ No Training Authorized: <input type="checkbox"/>	
DSO/ARO Printed Name:		DSO/ARO Signature:	
DSO/ARO Phone Number: ()		DSO/ARO Email Address:	
		Date (MM/DD/YYYY):	