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## NEW MEXICO DRIVER'S LICENSE AND STATE ID

If you want to obtain a First-Time New Mexico Driver's License or State Identification Card (ID), The NM Motor Vehicles Department (MVD) requires all International Students who are not eligible for a Social Security Number to schedule an appointment. You will be required to select appointment type "First Time Foreign National DL/ID" at: <https://secure.mvd.newmexico.gov/mvdappointments/>.

**ATTENTION!!** New Mexico started issuing two kinds of driving permits in November 2016. The Driver's License can be used as a federal ID to board an airplane or enter a government facility, but may be limited in duration for international students and scholars based on their Visa expiration date. The second permit, the Driver Authorization Card (DAC), cannot be used for federal purposes but can be issued for up to 4 or 8 years. When you apply, you will need to CHOOSE whether you want the permit/ID to use for federal purposes or the DAC/ID for state purposes only. You need to know which one you will be applying for and bring the required documents on the attached list for the correct type of permit/ID BEFORE YOU GO. Because the rules are new, there is a lot of confusion at MVD offices, we recommend you schedule an appointment at this location since they are the most familiar with International Student documents: **5301 Central Ave NE Ste 100 Albuquerque, NM 87108**. Be prepared to bring all the required documents on your appointment day, failure to do so will result in having to reschedule an appointment for a later date. Please read this handout in its entirety and check the list of required documents attached.

### I. EXPLANATION

We recommend that you obtain at least one form of U.S. identification in order to avoid carrying your passport with you; this can be any type of Driver's License or ID issued by the state of NM. You will need it for writing checks, using credit cards, ordering or purchasing alcohol, or entering a bar or night club.

If you plan to drive in New Mexico, you MUST have a driver's license with you each time you drive a vehicle. If you have a valid driver's license from your home country or an international driver's license, you may drive with that license until you become a resident of NM. You are considered a state resident for this purpose once you have lived here for more than six months. It is likely that if you are stopped or questioned by a police officer, they may not recognize the driver's license from your home country. Therefore, if you plan to live here for more than 6 months and drive a car, we highly recommend that you obtain a license. The fee varies from \$18-\$34, depending on the length of time it is issued.

If you do not apply for a driver's license, you should consider obtaining a state ID card; it looks just like a driver's license and is also issued by the Motor Vehicle Division (MVD), but is *only for identification purposes*. To obtain the ID go to an MVD office and take the documents listed below for the correct kind. You may even consider getting one for your children.

### II. CONDITIONS AND LIMITATIONS

**Documents:** To obtain either type of license or ID you will need to bring your current passport, unexpired visa, I-94 printout, Social Security Card if you have one, I-20/DS-2019, and two documents showing your physical address as proof of New Mexico residence (such as a rental agreement, bank statement with your full street address, utility bill or MVD letter from GEO), see "Documentation Requirements" attached. You may also want to take a *translated and notarized* version of your home country license if you have one (please see "Previous Licenses" in the next section). Note that MVD personnel are often not well informed about requirements for non-immigrants in lawful status who want to obtain a license or ID, so we suggest you visit the MVD Office location listed above since this is the only office in the state that helps process Driver Licenses and ID's for members of the international community.

**US Social Security Number:** MVD personnel will ask you for a social security number. You are **not** required to have a social security number to be issued a driver's license or state identification card. If you do have a Social Security number, bring it with you – you can use it for identification. Otherwise, the items listed in the other two columns of the attached list will suffice.

### III. OTHER IMPORTANT INFORMATION

#### Previous Licenses

In most cases you will need to pass a written test, an eye exam, and a road test to obtain the driver's license. However, if you already have a license from your home country, you may not have to take the road test. If your home license is not in English, you will need to have it translated and notarized before you can be exempt from the road test. You cannot translate the document yourself. Notary services are available at GEO by calling 505-277-4032. To have your translated document notarized, the translator must present the translation to a notary in-person and show a valid, government-issued photo ID. The appropriate notary certificate must be included with your translation.

If you have a valid license from another US state, you can use that as a form of ID. Please note that if you opt to present a previous driver's license from the US or your home country, *NM law requires you to surrender it* during the application process for a NM driver's license—a hole will be punched through your old license to render it invalid before it is returned to you. If you want to avoid surrendering your home country license or license from another US state, you can opt to take the road test.

#### Owning a Vehicle

Owning a car in the US is expensive. All automobiles must be registered with the state Motor Vehicle Division and registration fees vary depending on the year and type of car. Also, it is mandatory that all automobile operators carry proof of liability insurance for the automobile they are driving. For car buying tips and other important information go to [https://geo.unm.edu/students/life\\_unm/getting\\_around/car\\_buying.html](https://geo.unm.edu/students/life_unm/getting_around/car_buying.html)

### IV. APPLICATION PROCESS

#### STEP 1: Make an appointment.

If you do not have a US Social Security number (SSN), make an appointment at <https://secure.mvd.newmexico.gov/mvdappointments/>. If you already have an SSN, you can go directly to any MVD office, but we suggest you also schedule an appointment at the MVD office in Central and San Mateo for easier processing (do not go to an "MVD Express office" as they cannot process licenses/Id's for non-US-Citizens).

#### STEP 2: Determine if the *None for the Road Drunk Driving Awareness Program* applies to you.

If you are under 25 years of age and this is your first New Mexico driver's license, you must complete the *None for the Road DWI Awareness Program* before you apply for the license. The fee is \$25.00 (non-refundable) and it is a self-taught class administered by UNM Continuing Education. You can pay and complete the coursework online then take your payment verification number to the local MVD office to complete the final exam on one of their testing computers. To register for the course, go online at <https://nonefortheroad.org/login/> or call (505) 277-0051 for additional information.

#### STEP 3: If necessary, take the written test

Obtain the *New Mexico Driver's Manual* from any of the MVD offices or online (in English and Spanish) at <http://www.dmv.org/nm-new-mexico/driver-handbook.php>. This booklet covers all the driving regulations that you need to know in order to pass the written test, so study it carefully. You will need to pass this test before taking the road test. The written test is usually available half an hour before your scheduled road test. However, if you do not pass it, you will need to reschedule the driving test.

#### STEP 4: If necessary, take the road test

You need to make an appointment to take the road test and bring a vehicle (someone else must drive you to the test if you do not have a license). An examiner will accompany you for a brief on-the-road test of your driving skills. The car you are driving for the road test must have current registration and insurance and be in good condition. You must also pass a vision test when you go in to take the road test.

### V. DEPARTMENT OF MOTOR VEHICLES DIVISION (MVD) OFFICES

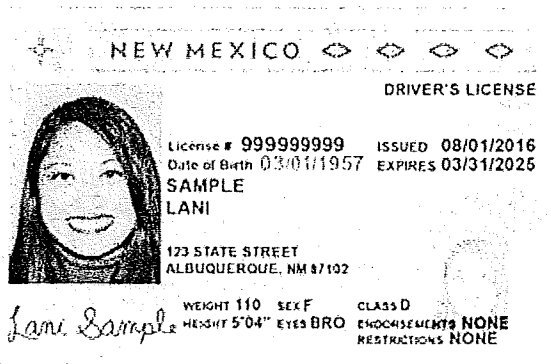
Although you can visit any MVD office, we highly recommend you apply at the Central and San Mateo office due to their familiarity with documentation from International Students. You can only be seen at this location with a scheduled appointment:

**5301 Central Ave NE Ste 100**  
**(First floor inside the Bank of the West white & gold tall building)**  
**Albuquerque, NM 87108**  
**Phone: 505-841-6490**

GENERAL MVD INFORMATION PHONE NUMBER: 1-888-683-4636 or <http://www.mvd.newmexico.gov/>

# Basic Documentation Requirements:

## REAL ID Driver's License



**This License or ID should be valid for 1 year!**

The highlighted items below are documents you are most likely to have.  
International students are lawfully present and do not have to be fingerprinted!

### Identification Number (1) required

- **Social Security Card** (Present SSN if you have one)
- W-2 Form
- SSA-1099 Form
- Non-SSA-1099 Form
- Pay stub w/applicant's name and full SSN
- **Valid Foreign Passport w/ valid U.S. Visa affixed w/ I-94 Form**

**\*Maiden Name/Name Changes** – If your passport or identity document contains your current legal name, you do not need to provide proof of a name change. If your proof of identity document does not contain your current full legal name, you **MUST** present documentation of any name change(s). This may include a marriage certificate, divorce decree, adoption records or court order. The MVD uses the full legal name as listed on the document.

A United States citizen, United States national, permanent resident alien, or a person who is lawfully in the United States can choose to apply for a driving authorization card or an identification card that is not acceptable for federal purposes. Anyone unable to provide evidence that he or she is lawfully in the United States is only eligible for a driving authorization card or an identification card that is not acceptable for federal purposes.

### Identity (1) required Lawful Status Documents

- Valid U.S. Passport
- Valid U.S. Passport Card
- Valid Foreign Passport w/I-551 Stamp
- Original or certified copy of a birth certificate filed with a state office of Vital Statistics
- Consular Report of Birth Abroad FS-240, DS-1350, or FS-545
- Valid Permanent Resident Card I-551
- Certificate of Naturalization N-550 or N-570
- Certificate of Citizenship N-560 or N-561
- **Valid Employment Authorization document I-766 or I-688B**
- **Valid Foreign Passport w/ valid U.S. Visa affixed w/ I-94 form**
- REAL ID act of 2005 Driver's License or ID card w/
  - Valid immigrant or nonimmigrant visa status for admission into the United States
  - Pending or approved application for asylum in the U.S.
  - Admission into the U.S. as a refugee
  - Pending or approved application for temporary protected status in the U.S.
  - Approved deferred action status
  - Pending application for adjustment of status to legal permanent resident or conditional resident
  - Conditional permanent resident alien status
  - Other documents as DHS may designate by notice published in the Federal Register

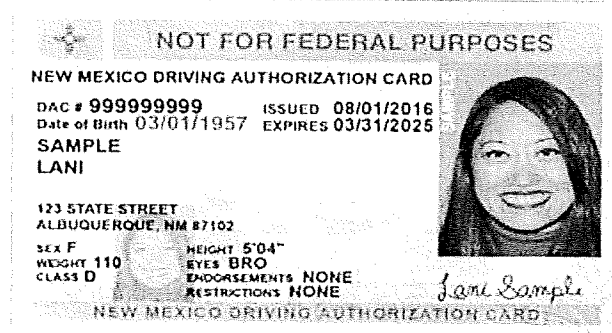
### Residency (2) required (all ages) Physical Address ONLY

- **Current real property rental or purchase agreement**
- **Utility bill dated w/ in 60 days, no cell phone bills**
- **Insurance bill, card or binder, dated w/ in 60 months**
- **Bank or credit card statement, dated w/ in 60 days**
- **Employment pay stub containing applicant's name and address, dated w/ in 60 days**
- Current local property tax statement or mortgage document
- **Documentation from an education institution, such as transcripts, report card, or enrollment confirmation, dated w/ in 60 days**
- Original documents from city, county, state, tribal, or federal government organization attesting to the fact that the applicant is a NM resident, dated w/ in 60 days
- NM Medical or Public assistance card w/ address on card, letter from issuing agency that came with card showing name and address, or profile printout from issuing agency, dated w/ in 60 days

### Applicants under 18 may also provide:

- Documents indicating membership in a NM religious or sports organization
- Affidavit of NM Residency (Form MVD-10021)

# Driving Authorization Card (DAC)



**This License or ID should be valid for 4 years!**  
 The highlighted items below are documents you are most likely to have.  
 International students are lawfully present and do not have to be fingerprinted!

### Identification Number (1) required

(Present SSN if you have one)

- Social Security Card
- W-2 Form
- SSA-1099 Form
- Non-SSA-1099
- Pay stub w/applicant's name and full SSN

### ID or ID Number (1) required, (2) required if no SS#

- Passport or Passport Card from the applicant's country of citizenship
- Original or Certified copy of a birth certificate filed with a state office of Vital Statistics
- Consular report of birth abroad issued by the U.S. Dept. of State form FS-240, DS-1350, or FS-545
- Valid Employment Authorization document I-766 or I-688B
- ID Card issued by the Consulate of Mexico in El Paso, TX or Albuquerque, NM, or other consulate with which NM MVD can reliably verify document's authenticity
- Individual Tax Identification Number (ITIN)
- Certified letter of enrollment or valid ID card issued by a federally recognized Indian nation, tribe or pueblo
- ID document issued by the U.S. Veterans Administration, so long as it is accompanied by a U.S. Veterans Administration medical center identification card
- Affidavit of Indian birth
- State issued driver's license, learners permit or ID card issued by a U.S. Territory, or by jurisdiction of Canada, with photograph and has not been expired more than a year
- American Indian or Alaskan proof of Indian blood, certificate of degree of Indian blood, federal Indian census card or tribal membership card
- Valid Photo ID card issued by the U.S. Military, U.S. Coast Guard or NM National Guard
- U.S. active duty/retiree/reservist military ID card (DOD ID DD-2)
- U.S. state or local government issued photo ID, issued based on name, social security

### ID or ID Number (1) required, (2) required if no SS#

- number and date of birth
- Certificate of Citizenship N560
- Certificate of Naturalization N550
- Valid Permanent resident card issued by the U.S. government
- Valid I-551 resident alien card, issued since 1997
- Valid NM license or ID card
- military discharge/separation papers (DD 214)
- Original or certified copy of foreign birth certificate, w/a notarized English translation if not in English
- Selective service card
- a court order for name or gender change, adoption or divorce, as long as it includes the legal name, date of birth and court seal
- NM Correction Dept. Photo ID card or a photo ID card issued by the federal bureau of prisons, that includes the name, date of birth and proof that the card has not expired within the past year
- Social Security Card
- a medical insurance card or documentation of medical insurance coverage of eligibility that contains an identification number

### Residency (2) Required (all ages) Physical Address ONLY

- Current real property rental agreement or purchase agreement
- Utility bill dated w/ in 60 days, no cell phone bills
- Insurance bill, card or binder, dated w/ in 6 months
- Bank or credit card statement, dated w/ in 60 days
- Employment pay stub containing applicant's name and address, dated w/ in 60 days
- Current local property tax statement or mortgage document
- Documentation from an education institution, such as transcripts, report card, or enrollment confirmation, dated w/ in 60 days
- Original documents from city, county, state, tribal, or federal government organization attesting to the fact that the applicant is a NM resident, dated w/ in 60 days
- NM Medical or Public assistance card w/ address on card, letter from issuing agency that came with card showing name and address, or profile printout from issuing agency, dated w/ in 60 days

**Note: If NM License is suspended or revoked but customer has an Interlock or Limited license no fingerprints required.**

**Fingerprints Required:**  
 Fingerprints will be required for the issuance of a Driver's Authorization Card/ID (DAC) when the driver is unable to provide documentation of lawful status and their New Mexico Driver's License has expired. If driver has an Interlock or Limited license no fingerprints will be required to obtain an Interlock or Limited DAC. If driver is from out of state, no fingerprints will be required if the driver can provide documentation of lawful status

**Note:** The following offices are the only offices equipped to obtain fingerprints for the issuance of a DAC:  
 ABQ Special Services, Alamogordo, Carlsbad, Clovis, Espanola, Farmington, Las Cruces Del Rey, Raton, Roswell, Ruidoso, Silver City, T or C, Tucumcari

### Applicants under 18 may also provide:

- Documents indicating membership in a NM religious or sports organization
- Affidavit of NM Residency (Form MVD-10021)

# Field Office Appointments

Now you can make appointments when you want and avoid the inconvenience of standing in line. It's easy to do and places you in the driver's seat!

## Motorcycle Driving Tests

In the Albuquerque Metro area, please call 505-841-6490. For all other customers, contact your nearest field office.

## Applying for a First Time New Mexico Driver's License or ID! | MVD Required Documents List

If you are a First Time New Mexico Driver's License or ID who are not eligible for a Social Security Number will be seen by appointment only. When you arrive for your appointment, the ZIP Code you entered must match the ZIP Code on your proof of residence.

## ¿Cómo solicitar licencia de conducir o tarjeta de identificación por primera vez? | Lista de Documentos Requeridos del MVD

Si usted es un solicitante de licencia de conducir o tarjeta de identificación por primera vez que no son elegibles para un número de seguro social serán requeridos para solicitar una cita, se requerirá colocar su código postal residencial válido. El código postal ingresado determinará la oficina en la cual es elegible para su cita, el código postal ingresado debe corresponder con el código postal de su comprobante de domicilio.

**First Time DL/ID:** All customers without a social security number must choose this option if they are applying for a license for the first time in New Mexico.

**Residence (Albuquerque only):** All customers with a social security number or eligible for a Social Security Number must choose this option if they are applying for a license for the first time in Albuquerque.

**From Out of State (Albuquerque only):** All customers with a Vehicle Title from another state must choose this option if they are applying for a NM Vehicle Title.

Appointments for a First Time New Mexico Driver's License, and First Time NM Vehicle Title can also be made by calling (505) 827-2257 during normal business hours.

### Choose Appointment Type

First Time Foreign National DL/ID

### Enter Residential Zip Code

87106

I'm not a robot



Continue

Cancel My Appointment

## Enter Details and Select Time

Please choose a location and enter your information. It is best to use a phone number that will reach you during the day. All fields are required. State offices are not open weekends.

### Choose Field Office \*

Albuquerque

### First Name \*

Mayra

### Last Name \*

Flores-Soto

### Email \*

mfs@unm.edu

### Phone Number \*

505-277-4032

Example: 123-456-7890

### Driver's License/ID Number \*

Passport #

### Date of Birth \*

01/01/1950

Example: MM/DD/YYYY

## Confirmation

Please print this confirmation and bring it to the field office the day of your appointment.

### What you will need to bring with you.

- One (1) proof of Identification Number - No SSN
- One (1) proof of Identity - No SSN
- Two (2) proofs of New Mexico residency

**Note:** Arrival with missing or improper documents may result in the customer having to reschedule an appointment at a later date.

Print the Page

## STEP 1: Make an appointment at:

<https://secure.mvd.newmexico.gov/mvdappointments/>

Make sure to choose "First Time Foreign National DL/ID" from the Appointment type dropdown.

**STEP 2:** Enter your information in each of the required fields and use your passport number under "Driver's License/ID Number". Select the date you want to visit by clicking on the calendar icon; choose morning or afternoon times.

**Note:** The earliest date you can schedule an appointment is 3 days from today's date, so plan accordingly.

## Schedule

No walk-ins are allowed. You must make an appointment. Usted debe hacer una cita. Se requiere solicitar con anticipación.

### Schedule an Appointment

5/9/2017

Open-12:00

Example: MM/DD/YYYY

- Minimum Appointment time should be 3 days from the time it is set and Maximum Appointment time should be 60 days from the time it is set.

Schedule Now

**STEP 3:** On the next page, select appointment date and time from the available list and submit your selection. You will then see a confirmation screen you need to print. It will have your appointment details and the field office address:

5301 Central Ave NE Ste 100 Albuquerque, NM 87108

**Note:** Make sure to have all documents with you, if you are missing documents you will be asked to reschedule an appointment at a later date. Please read the Driver's License information on the GEO website and check the list of acceptable documents on the driver's license handout.

The New Mexico MVD reminds you to **arrive at least 15 minutes before your appointment** and warns that failure to show up on time will result in cancellation of your appointment.

**Your appointment has been scheduled for Monday, May 15, 2017 2:15 PM at:**

Albuquerque  
5301 Central Ave NE Ste 100  
Albuquerque, NM 87108

**First Name:** Mayra

**Last Name:** Flores-Soto

**Appointment Type:** First Time Foreign National DL/ID

**Driver License #:** Passport #

**Date of Birth:** 01/01/1950

**Phone #:** 505-277-4032

**Confirmation Number:** 20eb3-252342