

CERTIFICATION OF COMPLETION OF FORMAL COURSE REQUIREMENTS EXCLUDING COMPREHENSIVE REQUIREMENT for Graduate Students (Full-time Equivalent for Immigration Requirements)

ATTENTION ADVISORS!: Please do NOT sign this form if the student has already completed all requirements for this program and is only waiting for graduation! In this case, please have them talk to a GEO advisor.

EXPLANATION:

Department of Homeland Security (DHS) regulations require international students to study full-time in order to maintain legal student immigration status. At UNM, graduate students are considered full-time if enrolled in 9 credit hours (6 if they have an assistantship). Once a student is in the final semester of required coursework or is in the exam/thesis/dissertation phase of the academic program GEO MUST confirm their full-time participation if they are not going to enroll for 9 credit hours (or 6 with an assistantship). To do this we need:

- 1) Confirmation from the academic advisor or other program official that the student is making actual progress toward the degree and is engaged full-time in this effort
- 2) Confirmation that the student has NOT ALREADY completed program requirements and is simply waiting for a graduation date
- 3) Resubmission of this form at least once per year recertifying these facts.

BEFORE YOU SIGN THIS FORM BE SURE THE STUDENT:

- Is in their final semester of coursework OR
- Has completed all REQUIRED coursework for the degree and needs thesis or dissertation hours only AND
- Has NOT completed all program requirements!

By completing and signing this form, you are agreeing to report to GEO if the student fails to engage full-time in the program between the dates you indicate during the regular semester. Speak with a GEO international advisor at 277-4032 if you have questions. Students can deliver this form to GEO or it can be scanned and emailed to iadvisor@unm.edu.

THIS FORM MUST BE COMPLETED AND SIGNED BY THE ACADEMIC/THESIS/DISSERTATION ADVISOR OR AUTHORIZED DEPARTMENT PERSONNEL, NOT BY THE STUDENT!

Student's name: _____

UNM ID #: _____

1. Date student will complete all degree requirements: _____ for degree of (circle one):
Master's/coursework option Master's/comprehensive exam option Master's/thesis option PhD
2. Please list all remaining courses (other than thesis/dissertation) that are REQUIRED for program completion (student is still entitled to take optional courses).

Subject	Course #	Course Title	Credit Hours

3. Are there any other requirements not listed above? Yes No
 If yes, please list these here:

4. Please indicate if the student is a recipient of the Amigo Scholarship Yes No

 Name of Academic/Thesis/Dissertation Advisor-Please Print

 Signature of Academic/Thesis/Dissertation Advisor

 Telephone Number and email address

 Date