

Global Education Office (GEO)  
MSC06 3850  
1 University of New Mexico  
Albuquerque, NM 87131-0001  
Phone: (505) 277-4032  
FAX: (505) 277-1867

## J-1 Scholar Notice of Departure

LAST NAME	FIRST NAME	MIDDLE NAME	UNM ID#
DATE OF BIRTH	NUMBER OF DEPENDENTS	DEPARTMENT	

### FUTURE PLANS (please check appropriate item):

- Departing the U.S. and ending current J-1 scholar program and SEVIS record.**
- Submit if you are leaving your program with UNM more than two weeks prior to the end date on your DS-2019.
  - If you are in the Research Scholar or Professor category, you will not be able to begin a new program in the Research Scholar or Professor Category for the next two years.
  - You have a 30 day grace period at the end of your program. You are not allowed to work during this period.
  - By signing below you authorize GEO to end your J-1 scholar program, your J-1 status, and your SEVIS record.
- Date of Departure from UNM: \_\_\_\_\_ Date of Departure from U.S.: \_\_\_\_\_  
(mm/dd/yyyy) (mm/dd/yyyy)

- Departing the U.S. and continuing J-1 scholar program in another country for one year or less. Read the attached instructions for J-1 Scholars seeking an Out of Country Record.**
- Date of Departure from UNM: \_\_\_\_\_ Date of Return to UNM: \_\_\_\_\_  
(mm/dd/yyyy) (mm/dd/yyyy)

Out of Country Location (Name of Institution): \_\_\_\_\_

Out of Country Location Address: \_\_\_\_\_

City/town: \_\_\_\_\_ Province/Territory: \_\_\_\_\_

Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Out of Country Program Activities\*: \_\_\_\_\_

Will you maintain your local address while Out of Country? \_\_\_\_ Yes \_\_\_\_ No

If yes, please confirm your local address here: \_\_\_\_\_

**\*Attach a letter from your department on department letterhead.**

Exchange Visitor Signature _____	Date: _____
Department Signature: _____	Date: _____